

**SHELBY COUNTY ELECTION COMMISSION  
REGULAR MEETING MINUTES  
MAY 21, 2019**

**APPROVED**

Regular Meeting of the Shelby County Election Commission was held on May 21, 2019, at 4:00 pm at the Election Operations Center, 980 Nixon Drive.

**CALLED TO ORDER:** Chairman Stamson      **Time:** 4:02 pm

**COMMISSIONERS PRESENT:** Commissioner Price, Commissioner Taylor, Commissioner Smith and Commissioner Tate

**APPROVAL OF APRIL 16, 2019 MINUTES**

**MOTION STATED:** Commissioner Taylor made a motion to approve April 16, 2019 amended minutes as presented

**SECONDED BY:** Commissioner Smith

**OUTCOME OF MOTION:** Passed unanimously

**VR APPLICATION APPEAL**

Deferred for next regular scheduled meeting.

**ADMINISTRATOR'S REPORT (SEE ATTACHMENT):**

Given by Linda Phillips.

The following items were discussed:

- High School registration drive update
- The City of Memphis Police Association petitions update
- Petitions for the City of Memphis Municipal Election update
- Polling locations for October Memphis Municipal Election update
- Evaluations and help desk analyzation
- Private Elections
- Civil Service Merit Board Election
- Inmate training
- Inventoried electronic poll books and voting machines that need repair
- HB 1079 / SB 971
- Knowlnk new Project Manager
- "How to Run for Office" class
- Mayor's budget
- Office closed for upcoming holiday
- Upcoming Events

**ACTION ITEM:**

- Commissioner Taylor suggested scheduling a meeting with the County Commissioners to discuss funding for employment.
- Commissioner Tate suggested Municipal Leasing as another option for new voting machines. Discussion followed.

**OLD / NEW BUSINESS:**

**Old:** AOE Linda Phillips presented a copy of the Special Election Expense Report. Mrs. Phillips also presented a copy of the "List Maintenance Program" policy.

**New:** Commissioner Taylor inquired about the Committee among the Commissioners. Chairman Stamson informed Commissioner Taylor that there were two committees: a HR Committee and a Technology Committee. Commissioner Tate suggested that we reinstate the committees.

**PUBLIC COMMENTS:**

None

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ANNOUNCEMENTS:

- Regular Commission Meeting scheduled for June 20, 2019 at 4:00 p.m.

EXECUTIVE SESSION

The Commission recessed the public meeting at 4:30 pm for an Executive Session to meet with legal counsel concerning the pending litigation. Chairman Stamson, Commissioner Smith, Commissioner Tate, Commissioner Price, Commissioner Taylor, AOE Linda Phillips, Chief Deputy AOE Joe Young, Attorney Ryder, Attorney Varela, and Attorney Hagler went into a private executive session. The public meeting resumed at 4.59 pm.

Commissioner Taylor suggested a resolution be submitted to the County. The resolution would request funds for new voting machines be added back to CIP budget.

**MOTION STATED:** Commissioner Taylor made a motion to submit a resolution to the County.

**SECONDED BY:** Commissioner Smith

**OUTCOME OF MOTION:** Passed unanimously

ADJOURNMENT:

Meeting was adjourned at 5:09pm.

OTHERS IN ATTENDANCE:

Linda Phillips, AOE  
Joe Young, Chief Deputy AOE  
Genine Taylor, VCS Manager  
Carla Lytle, Operations Manager  
Deborah Upchurch, Staff  
Henry Boozer, Jr., Staff  
Carol Collinworth, Staff  
Leonard Hopkins, ITS  
Attorney Ryder  
Attorney Varela  
Attorney Bibbs  
Attorney Hagler

Rose Ann Bradley  
Barbara Williams  
James F. Johnson  
Suzanne Thompson- Cozza  
Richard Myers  
Douglas Sims

  
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Steve Stamson, Chairman

6-20-2019  
Date

  
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Anthony Tate, Secretary

6-20-19  
Date



# Shelby County Election Commission

## Administrator of Elections Monthly Report May 2019

### Voter and Candidate Services

- High School Voter Registration – We contacted 106 schools and had 1,256 applications from the 38 events we conducted.
- The MPA project is taking most of our time: we have processed 29,211 valid signatures as of yesterday. We are hoping to have this finished for next month's meeting. The required number of signatures is 38,450.
- Yesterday was the first day to issue petitions for the City of Memphis Municipal Election. It was pretty much non-stop all day long; we issued a total of 34 petitions yesterday. It has slowed down a bit today.

### Operations Department

- We are continuing to search and confirm polling locations for the City of Memphis Election.
- Evaluations and help desk logs are being analyzed for areas to improve training.
- Conducted three private elections.
- Conducted the Civil Service Merit Board Election.
- Completed all of the paperwork necessary for employees supervising the inmates who work here to get the required training.
- Inventoried electronic poll books and voting machines that need repair.

### Legislative Update

- HB 1079/ SB 971 – Signed by the Governor; currently the subject of two lawsuits.

- This bill would regulate voter registration drives conducted by organizations that were **paying people to collect registrations**; they could not be paid a per form fee or required to meet a quota but could be paid by the hour. It requires on-line training. It exempts registration drives conducted by volunteers or organizations that have been authorized by the county election commission.
- It would require pollwatchers to be residents of Tennessee.
- It prohibits voting systems vendors from giving gifts, loans, or things of value to the State Election Commission, County Election Commissions or employees of election commissions, unless the item is a novelty such as a pin, button or similar item routinely given.
- It requires public communications, not from state or local government regarding voter registration to clearly show that the communication is not made in conjunction with or authorized by the Secretary of State.

### **Administrator**

- The new KnowInk Project Manager was in Memphis for 3 days to provide training and to better understand our business processes.
- We held two “How to Run for Office” classes on May 9<sup>th</sup> and May 11<sup>th</sup> - about 25 people attended the two classes and they asked good questions.
- As you are aware, the Mayor’s budget did not include any of the additions requested for our budget nor did it include funding for new voting machines in FY 2019. I will be going before the Commission tomorrow to explain the consequences of waiting until 2021 to replace the equipment. I am discussing with my managers ways that we can reallocate our existing resources to better accommodate our needs.
- We will be closed on Monday, May 27, 2019 in observance of Memorial Day
- Days to Upcoming Events:
  - Town of Arlington – 121 Days
  - City of Memphis – 135 Days
  - Presidential Preference Primary – 287 Days
  - County General/State Federal Primary – 443 Days
  - Presidential Election – 532 Days