

SHELBY COUNTY ELECTION COMMISSION  
REGULAR MEETING MINUTES  
July 19, 2016

APPROVED

The Regular Meeting of the Shelby County Election Commission was held on July 19, 2016 at 4:00 PM at the Election Operations Center, 980 Nixon Drive.

Meeting was called to order by Chairman Meyers at 4:02PM. All Commissioners were present.

**APPROVAL OF JUNE 14, 2016 MINUTES**

June 14, 2016 Minutes

Commissioner Tate moved to approve. Commissioner Stamson seconded.

Approved: Unanimously

**RESOLUTION TO ADOPT AN OPEN RECORDS POLICY**

Presented by Attorney Varela

Discussion followed.

**Action Items:**

Commissioner Nollner and Commissioner Lester requested additional clarification on staff availability during election cycle.

Commissioner Lester requested payment clarification.

Commissioner Lester requested the designated custodian be informed of the rules and guidelines.

**ATTORNEY'S REPORT**

Given by Attorney Pablo Varela

- **Halbert v. SCEC**

Status Conference scheduled for August 2, 2016 with Judge Acree from Union City.

- **Carol Chumney open record request.**

Third (3<sup>rd</sup>) or fourth (4<sup>th</sup>) request from Ms. Chumney has been received.

**Action Items:**

Chairman Meyers requested a copy of the recent open record request from Ms. Chumney for each board member.

**ADMINISTRATOR'S REPORT (ATTACHED)**

Given by Linda Phillips

Discussion followed.

**Action Items:**

Commissioner Nollner requested a replica of 2012 Provisional Ballot Report to be used for reporting provisional ballot results

Commissioner Lester requested confirmation deadline date for the 2<sup>nd</sup> quarter campaign finance disclosure.

Commissioner Nollner requested to restrict the Upload area from observer(s) to eliminate distractions.

Commissioner Stamson confirmed availability of machine for Election Day

Commissioner Stamson confirmed that all Absentee Ballots have been tested

SHELBY COUNTY ELECTION COMMISSION  
REGULAR MEETING MINUTES  
July 19, 2016

APPROVED

OLD / NEW BUSINESS

ANNOUNCEMENTS:

- The next Election Commission meeting is scheduled for Tuesday, August 16, 2016 at 4:00 p.m.
- Voting Machines Inspection for Election Day scheduled for Thursday, July 21, 2016 from 9:00am – 12:00pm at the Operation Center.

ADJOURNMENT

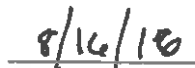
Meeting was adjourned at 4:59

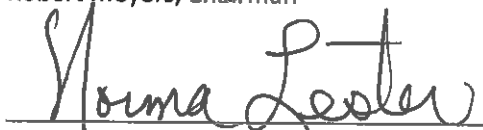
Others in attendance:

Linda Phillips, Administrator  
Joe Young, Deputy Administrator  
Darral Brown, Operations Managers  
Dan Dow, VCS Manager  
Deborah Upchurch, Staff  
Eddie Gentry, ITS  
Attorney Pablo Varela

Attorney Bibbs  
Suzanne Thompson  
Joe Gresham  
Linda Moore  
Barbara Williams

  
\_\_\_\_\_  
Robert Meyers, Chairman

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Norma Lester, Secretary

  
\_\_\_\_\_  
Date