

SHELBY COUNTY ELECTION COMMISSION  
REGULAR MEETING MINUTES  
October 25, 2016

APPROVED

The Regular Meeting of the Shelby County Election Commission was held on October 25, 2016 at 4:00 p.m. at the Election Operations Center, 980 Nixon Drive.

Meeting was called to order by Chairman Meyers at 4:02p.m.. All Commissioners were present.

**APPROVAL OF SEPTEMBER 20, 2016 MINUTES**

**Motion By:** Commissioner Nollner

**Seconded By:** Commissioner Tate

**Voted Yes:** All 5

**Voted No:**

**Approved:** Unanimously

Discussion followed.

**RESOLUTION TO APPROVE POLICY FOR PAPER BALLOT**

Defer to Committee

**ATTORNEY'S REPORT**

Given by Attorney John Ryder

Discussion followed.

- **Halbert v. SCEC**

Hearing was late week for plaintiff second motion to amend her complaint. The Chancellor denied the motion. Status conference is scheduled for November 21, 2016. The trial is scheduled for July 5, 2017.

**ADMINISTRATOR'S REPORT (ATTACHED)**

Given by Linda Phillips

Discussion followed.

**GUEST SPEAKER**

Ragan Taylor a US Attorney with the Department of Justice in the Western District of TN provided clarity to the Federal Government Election Day Program.

Discussion followed.

**GUEST APPEARANCE**

Mr. Del Gill was given 3 minutes to address the Commissioners.

Ms. Carmen Johnson was given 3 minutes to address the Commissioners.

Dr. Joseph Weinberg was given 3 minutes to address the Commissioners.

Ms. Wanda Halbert was given 3 minutes to address the Commissioners.

Discussion followed.

**OLD / NEW BUSINESS**

- **VOTER REGISTRATION APPEAL REQUEST FORM FOR AMBER KRULL**

**Motion By:** Commissioner Nollner

**Seconded By:** Commissioner Stamson

**Voted Yes:** All 5

**Voted No:**

**Approved:** Unanimously

Discussion followed.

- **AMENDED RESOLUTION TO APPROVE TIME CHANGE FOR EARLY VOTING LOCATIONS FOR THE FEDERAL & STATE PRIMARIES & COUNTY GENERAL ELECTIONS TO BE HELD ON NOVEMBER 8, 2016 ITEM# 25-10/2016**

**Motion By:** Commissioner Stamson

**Seconded By:** Commissioner Nollner

**Voted Yes:** All 5

**Voted No:**

**Approved:** Unanimously

Discussion followed.

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**ANNOUNCEMENTS:**

- The next Election Commission meeting is scheduled for Monday, November 28, 2016 at 4:00 p.m.

**ADJOURNMENT**

Meeting was adjourned at 5:16p.m.


**OTHERS IN ATTENDANCE:**

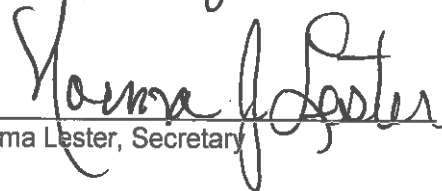
Linda Phillips, Administrator  
Joe Young, Deputy Administrator  
Darral Brown, Operations Managers  
Dan Dow, VCS Manager  
Deborah Upchurch, Staff  
Genine Taylor, Staff  
Leonard Hopkins, ITS  
Regan Taylor, US Attorney  
Attorney Ryder  
Attorney Pablo Varela


Attorney Hagler  
Suzanne Thompson  
Suzanne Thompson  
Barbara Williams  
Del Gill  
Carmen Johnson  
Joseph Weinberg  
Wanda Halbert  
Rev. J.B. Gatewood  
Jeremy Nordby, ITS

Joseph Gresham  
Charles Winters  
Linda Moore, *Commercial Appeal*

  
\_\_\_\_\_  
Robert Meyers, Chairman

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Norma Lester, Secretary

  
\_\_\_\_\_  
Date



# Shelby County Election Commission

## Administrator of Election Monthly Report

October 25, 2016

**It is 14 days until November 8, 2016!**

### **Voter and Candidate Services**

- During September we received approximately 8,240 voter registration applications. We received 10,153 applications in the first eleven days of October; all but about 200 were processed before early voting began. Timely filed applications continue to trickle in. A big thank you to Dan and his team for getting a staggering number of applications completed before the start of early voting.
- YTD applications total 81,807. Compare this to the 41,509 received for all of 2015.
- As of October 19<sup>th</sup>, there are 567,294 registered voters in Shelby County. Of those, 77,241 are inactive and 490,053 are active.
- The third quarter CFD reports were due 10/11/2016. 42 reminder letters were sent to candidates and 26 reminder letters were sent to PACs on September 30, 2016. 9 PACs have not yet filed; 13 candidates have failed to file.
- 10 candidates have failed to file the Mid-Year CFD reports that were due 7/15/2016. Certified letters were mailed 8/12/2016; the names of the ten who failed to file will be turned over to the State.
- Two pre-General CFD reports due 7/28/2016 have not been filed. Certified letters will be sent to these campaigns.
- 28,000 voter registration forms were distributed to various groups for voter registration drives. It would appear that only a very small percentage of those resulted in registrations.

### **Operations Department**

- Completed new, more extensive L & A testing on each early voting machine.
- The audit of the Early Voting machines was perfect; Watkins Uiberall found zero errors.

- Election Day machines have been prepared again using the more extensive L&A testing; the auditors started this morning. We are using virtually every machine we own on Election Day.
- Early voting locations were set up.
- The contract for delivery and pickup of the Election Day voting machines has been awarded to Ewing Moving. Their proposal was significantly less expensive and they are assigning a full time project manager to work with us, so we hope to eliminate the mis-delivered machines that occurred in the last two elections.
- 5,108 Absentee Ballots have been mailed out; 2,383 have been returned.
- We still need more Republicans willing to work in Whitehaven and we have a few vacancies but we are about 98% done.

## **Administration**

- We used the spadea format for the Early Voting Legal Notice. I was interested to see how many people carried that into the EV sites. We have to list all 166 election day polling places in the next ad, so the spadea format doesn't really work well, so we will go back to the standard format.
- We worked with IT to apply a group policy to the EV computers; this prevents them from being changed by unauthorized users and prevents them from being used to do anything other than check in voters, although there hasn't been really any down time at the EV locations.
- Early voting has been very busy. We deployed additional check-in computers to ATOP, Abundant Grace, Agri Center and Mt. Zion. We are exploring adding additional computers to ATOP, Bethel, Collierville and New Bethel. We would love to add one to White Station but we haven't been able to figure out how to shoehorn it into the room.
- A total of 74,923 people had voted through last night. This is 18.3% of an expected turnout of 409,000. It is 15.3% of active voters. Yesterday, 18,309 ballots were cast. Officers are consistently reporting lines forming long before the sites open. If you approve, we will start early voting at 9:00am
- The following sites voted voters after 7pm yesterday: ATOP, Collierville, Bethel, New Bethel and Bellevue.
- After we got through the first 90 minutes on Wednesday, everything has been pretty smooth. We had a short power outage at Agri-Center that was a result of a maintenance worker unplugging our power. Our team responded rapidly and no serious issues resulted. We have had sporadic reports of votes changing; no evidence of anything other than voters not understanding the machines. Using the attached stylus solves the problem.

- We have asked the police department at each municipality to provide a patrol presence at closing time at each EV location. A big thank you to Commissioner Tate for his assistance with this.
- Unless you live under a rock, you probably heard that Justin Timberlake voted yesterday in Shelby County. This was fine; he's a registered voter here and the fact that he owns homes in other locations does not indicate an intent to establish residency elsewhere. He probably shouldn't have chosen to take a selfie, though.
- We have done extensive Voter Outreach since our last meeting, meeting with pretty much any group that asked us. We have partnered with the Shelby County Office of Hispanic and Multicultural Affairs and doing a variety of media outreach to the Hispanic community. Ms. Ivette Baldizon translated our brochure into Spanish, which is being distributed at a variety of locations. We registered voters at the most recent Naturalization Ceremony. We can now track naturalization ceremonies as a source of registrations.
- Joe Young and Stacy Scott have worked very hard to locate and update our emergency plans for each polling location.
- In addition to the L&A testing that the Operations Department conducts, I do a testing routine on an early voting machine. Dr. Weinberg assisted me in my L&A testing process. Results were exactly as expected.
- Thank you to the IT department for their efforts in adding additional vCPU's to the early vote servers; it has resulted in improved performance.
- Mr. Kurt Wolfe has been on site for the last two days making some adjustments to the VR system to attempt to improve performance. He will be moving the Early Voting Daily Totals to the Shelby Reporting Tool site in an attempt to provide me with actual real data about check-ins per hour per site.
- We are replacing the "Notice to Campaign Workers" with a sign that explains to voters and campaign workers alike political literature, clothing, buttons, etc are not permitted in the polling place or within 100 feet.

Please remind everyone you know to vote early!

Voters Per Hour Monday, October 24, 2016

	10 AM	11 AM	12 PM	1 PM	2 PM	3 PM	4 PM	5 PM	6 PM	7 PM	Grand Total
SCOB	105	91	74	84	73	53	35	49	8		572
Agri-Center	144	76	171	150	114	146	149	151	104		1,205
White Station Church of Chri	144	144	140	128	95	134	137	129	119		1,170
Baker Community	114	124	75	82	77	62	95	85	34		748
Berclair Church of Christ	118	116	120	110	104	108	114	108	46		944
ATOP	132	123	135	116	107	122	116	116	107	50	1,124
Collinsville CoC	92	100	118	94	99	123	119	119	126	88	1,078
Greater Middle	96	106	120	94	81	106	81	109	60		853
Dave Wells	65	70	69	50	47	34	51	47	28	2	463
Mississippi Blvd.	87	77	86	80	75	68	90	74	39		676
Raleigh	125	120	90	87	93	107	96	97	33		848
Ed Rice Community Center	61	54	64	63	50	55	65	66	20	2	500
Bethel Church	128	146	130	122	79	132	135	133	131	32	1,168
Glenview Community Center	76	75	84	67	41	77	79	80	56		635
New Bethel Church	133	131	152	146	94	119	138	127	161	21	1,222
Riverside Baptist	101	96	77	74	62	89	79	93	51		722
Bellevue	87	90	77	81	57	99	98	113	105	64	889
Mt. Zion Baptist Church	69	59	44	47	43	42	47	31	18		400
Great Lewis Street	83	85	83	83	78	90	82	86	42		712
The Refuge Church	107	120	113	112	87	113	103	106	56		917
Adundant Grace	129	128	108	117	89	93	112	110	109		995
Totals	2,196	2,131	2,130	1,987	1,645	1,972	2,019	2,029	1,453	259	17,821